

MINUTES

Meeting: Malmesbury Area Board

Place: Crudwell Village Hall, 2 Tetbury Lane, Crudwell, SN16 9HB

Date: 28 February 2023

Start Time: 7.00pm Finish Time: 9.45pm

Please direct any enquiries on these minutes to: Ben Fielding, Senior Democratic Services Officer, (Tel): 01225 718656 or (e-mail) benjamin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

Present:

Wiltshire Councillors

Cllr Gavin Grant - Malmesbury (Chairman), Cllr Martin Smith – Sherston, Cllr Elizabeth Threlfall - Brinkworth (Vice-chairman), Cllr Chuck Berry - Minety (Attended in a hybrid non-voting capacity)

In Attendance:

Cllr Allison Bucknell, Portfolio Holder for Area Boards

Wiltshire Council Officers

Andrew Jack - Strategic Engagement Partnerships Manager, Dominic Argar - Assistant Multimedia Officer, Ben Fielding - Senior Democratic Services Officer, Helean Hughes - Director of Education and Skills, Camella Town - National Power Outage Project Officer, Chris Manuel - Community Resilience Lead Officer

Town and Parish Councils

Malmesbury Town Council and Brinkworth Parish Council

Partners

Kim Power - Chair of Malmesbury Health and Wellbeing Forum & Mayor of Malmesbury, Inspector Louis McCoy and PC Charles Joseph - Wiltshire Police, Julie Dart - Health and Wellbeing Champion, Jamie Johnstone (Crew Manager) and Chris Harvey (Watch Manager) - Dorset & Wiltshire Fire and Rescue Service

Total in attendance: 32

Minute No	Summary of Issues Discussed and Decision
1	Chairman's Welcome and Introductions
	The Chairman welcomed everyone to the meeting of the Malmesbury Area Board.
2	Apologies for Absence
	Apologies for absence were provided from Cllr Chuck Berry, who attended the meeting in a hybrid capacity, Louisa Young (Area Board Delivery Officer) and Station Manager Dean Hoskins (Dorset & Wiltshire Fire and Rescue Service).
3	<u>Minutes</u>
	The minutes of the meeting held on 29 November 2022 were presented for consideration and it was;
	Resolved:
	To approve and sign as a true and correct record of the minutes of the meeting held on 29 November 2022.
4	Declarations of Interest
	There were no declarations of disclosable interest.
5	Chairman's Announcements
	The Chairman and Members of the Area Board made the following announcements, which were contained in the agenda pack.
	• King Charles III Coronation – Community Celebrations The Chairman drew attention to the agenda pack which included a briefing note which aimed to ensure that communities wishing to celebrate the King's Coronation were signposted to the council's web page where they would find the appropriate tools, support, and guidance to apply to hold a community party. Further details could be found within the agenda pack.
	Wiltshire Families and Children's Transformation (FACT) Partnership Family Help Project Background Briefing The Chairman drew attention to the agenda pack which included a briefing note that explained that Wiltshire's multi-agency FACT partnership had identified how partners work together as a system to provide early intervention and prevention (Family Help) as a priority transformation activity for the next two years. These new Family Help arrangements would ensure that children, young people, and

families would be able to access the right help at the right time through a coordinated approach to prevention and early intervention. Further information was included within the pack regarding what the project would aim to deliver across Wiltshire as well as a pilot that was set to take place in Warminster and Westbury.

Helean Hughes (Director of Education and Skills) outlined the role of the FACT Partnership, with it explained that the pilot would run for 2 years in Warminster and Westbury, with the schools at the heart of the project to ensure that families receive the support they need. Currently the project is 6 months in with an evaluation set to take place in the future with the potential for upscaling the size of the project if successful.

6 Area Board Priority Update

The Area Board received the following updates from the respective Councillors regarding the following local Area Board priorities:

Positive activities for young people – Cllr Gavin Grant

- Work is being conducted to get Malmesbury Local Youth Network meetings up and running again.
- The Area Board has a partnership with the RISE Trust, which has provided professional youth outreach and drop in work (co-funded with Malmesbury Town Council). This is looking to be sustained and developed.
- The Youth Survey from Wiltshire Council has now been undertaken by Malmesbury School, with important issues and matters identified. Councillor Grant and the Kim Power, the Mayor of Malmesbury have met with the Headteacher to discuss the issues raised and how they could be responded to.
- Work has been completed by the Stay Safe Initiative, with bullying identified as an issue within the survey feedback. This work has also expanded to primary schools.
- There has been a growth of youth drama workshops provided by The Last Baquette Theatre Company.

Green Issues - Cllr Martin Smith

- A networking event on Climate Action is being planned for later in 2023, with the purpose of assembling related groups to share ideas.
- Public EV charging points projects in Malmesbury and Sherston are progressing using Joju Solar (Wiltshire Council Partners). Such projects have been reliant upon multiple grant funding with the charging point in Sherston set to be on the High Street and the Malmesbury project at survey stage. There is also the potential for an installation at Cowbridge Mill.
- Regarding the Adopt a Street project, there has been no reported

- progress on this from Malmesbury Town Council but this will be investigated.
- A signed cycle route between Malmesbury and Sherston is set to be completed in March through the LHFIG, with other cycle routes looking to be identified to increase connectivity between Malmesbury and surrounding villages.
- The roll out of the Solar Together Wiltshire scheme is progressing.
- On 28th April 2023 in the Malmesbury Town Hall Assembly Rooms at 7.30pm a talk is set to take place by Rob Hopkins, one of the founders of the Transition Towns Movement about sustainable towns and communities.

Reducing Ioneliness and social isolation – Cllr Chuck Berry

- It was acknowledged that everyone is currently going through a period of crisis together, with parishes identifying those who are suffering through isolation.
- The Health and Wellbeing Forum is set to meet on Wednesday.
- Bringing people together will improve the position of isolation.

Highway Safety - Cllr Elizabeth Threlfall

- Work is being done with the Malmesbury LHFIG to plan and implement small highways projects to improve local roads with several schemes currently being finalised.
- Lobbying has taken place to the Office of the Police and Crime Commissioner for more support on speeding enforcement and the use of data from speed monitoring devices.
- Lobbying has taken place for the Police to support a Lorry Watch Scheme.
- Local schools have been encouraged to apply for a 20mph speed limit outside of their gates during collection and drop off times.

Community Resilience – Cllr Gavin Grant

- Active engagement has taken place with the Malmesbury Town Team to work with those in the hospitality industry, providers, and retailers.
- Reference was made to the challenges faced this winter with support having been provided by the Area Board as well as a leaflet distributed that included information about Warm Spaces, activities, and support.
- The Community Fridge and Freezer has now been open for 6 months and has been receiving daily deliveries.
- The Community Wardrove at the Riverside Centre has opened.
- Malmesbury received £10,000 from the Wiltshire Council High Street Fund.
- The Community Safety Forum will be returning.

7 Wiltshire Police

The Area Board received an update from Inspector Louis McCoy on behalf of Wiltshire Police. The update covered the following matters:

- Inspector McCoy provided an overview of the recent team changes as well as the responsibilities that he had been given since joining the team in January 2023.
- It was noted that the Response and Neighbourhood Teams had now been realigned to be under one structure, which would lead to a joined-up partnership approach to resolving problems. An example of the success of this work was cited as a local harm causer who had been charged with a violent offence in the past 5 days.
- Fortnightly tasking meetings take place in Wiltshire Police with a view to identifying longer term problems, repeat themes, offenders, victims, and feedback from the community.
- Inspector McCoy invited PC Charles Joseph, a student officer to speak about his journey and progression since joining the Police in December 2021.
- Reference was drawn to the report attached to the agenda, which outlined the following areas as local priorities:
 - a) Repeat Offenders
 - b) Anti-Social Behaviour
 - c) Community Engagement
- An overview of Project Zero was provided, which involved the Roads Policing Unit and partners attending locations of public concern regarding anti-social driving and speed complaints and target through various intelligence means drink and drug drivers. This led to 1 arrest for drug driving, 14 fixed penalty tickets, 12 traffic offence reports and 3 vehicles seized for disqualified driving or no insurance offences.
- The report also included snapshots of the work of PCSO Becky Walsh and PC Jo Phelps to demonstrate Police activity Malmesbury as well as community investigations.
- Attention was drawn to private space violence, with it noted that in January 2023 over 50% of the violence that occurred in Malmesbury was Private Space violence and Domestic Abuse. It was stressed that the Police can't deal with such statistics alone and therefore need to work with Councillors and local charities to help spot the signs of such abuse and help those in need to seek support.

Following the update there was time for the following questions and points to be raised:

 It was questioned what the underlying cause of the Private Space violence and Domestic Abuse might be and whether this was linked to covid or the Cost-of-Living crisis. It was stated by Inspector McCoy that there was no statistics or figures however poverty and cashflow had always been a factor in the causation of arguments and domestic incidents.

- Positive feedback was provided regarding PCSO Beck Walsh who had followed up successfully on an illegal car rally having had it mentioned to her on the same day.
- It was questioned what the Area Board could do to support the Police as it seemed as though they were under-resourced from a vehicular perspective. To which it was clarified that the Police have touchdown points at the Local Council Hub and that though bikes are used in the Malmesbury area, this can sometimes become difficult with distance. Inspector McCoy confirmed work is being conducted towards vehicle solutions.
- The Chairman thanked Inspector McCoy and the team for their work as well as welcoming back Sergeant Kate Smith.

The Chairman noted that attached to the agenda pack and the agenda supplement were respective updates in relation to the proposed Police Precept increase as well as a Road Safety Update from Wiltshire Police.

8 Partner Updates

Updates were received from the following partners:

Dorset & Wiltshire Fire and Rescue Service

The Area Board noted a written update attached to the agenda pack. The Area Board received a further verbal update from Chris Harvey (Watch Manager) and Jamie Johnstone (Crew Manager) of the Malmesbury Station on behalf of Dorset & Wiltshire Fire and Rescue Service. The update covered the following matters:

- It was noted that recently in the local area the Fire Service had been quiet except for an incident in Lea.
- Recruitment has been successful with 12 people now at the Malmesbury Station and another 3 people joining in order to take the Station up to full compliment.
- The Fire Service has inspected the Charlton Park Bio-fuels site, with the site being low risk, having an open water source and set to have a concrete pad to facilitate fire truck usage.
- The local battery storage plant is still under review.
- A positive news story was shared regarding how firefighters in Malmesbury resuscitated and saved the life of a gentleman who had had a cardiac arrest.

Following the update there was time for the following questions and points to be raised:

- The Fire Service were thanked for keeping an eye on local issues.
- It was clarified that though the local battery storage plant was the largest installation in Europe, it was possible to get a fire truck into the premises.

- Regarding dealing with fires in electric vehicles, it was clarified that the Fire Service gets regular updates to their system which allows vehicle registration numbers to be entered for specific guidance.
- It was stated that Parishes from rural areas are working together to provide a network of people who would be happy to assist clearing fields or placing firebreaks to reduce public risk.

BSW Together (Integrated Care System)

The Area Board noted a written update attached to the agenda.

• Community First

The Area Board noted a written update attached to the agenda.

Healthwatch Wiltshire

The Area Board noted a written update attached to the agenda.

• Malmesbury Area Health and Wellbeing Forum

Kim Power, Chair of the Malmesbury Area Health and Wellbeing Forum, provided an update to the Area Board, which covered the following points:

- Reference was drawn to the Cost-of-Living Support leaflet, which would be attached to the minutes for reference and included 12 organisations who had worked in partnership. The leaflet covered all ages with there hope that the partnership work would continue.
- The Health and Wellbeing Forum is currently looking at a lot of initiatives with a wide and diverse membership. Additionally, Age UK Wiltshire have expressed a desire to join the Forum.
- Over 26 events have taken place in partnership with Celebrating Age Wiltshire, most notably a play in the Cloister Gardens, which was performed to an audience of over 160 people.
- Reference was drawn to the potential price rise of energy bills in April.

• Health & Wellbeing Champion

Julie Dart, Health & Wellbeing Champion provided an update to the Area Board, which covered the following points:

- The Malmesbury Public Living Room has continued to take place for free and has been thriving. Last week there was a visit from the Wiltshire Centre for Independent Living, where positive feedback was provided.
- A core group of people attend the Living Room and recently there were professional visits from Health and Social Care to see how the Living Room can be used to support people.
- The Living Room takes place at Malmesbury Library, every Tuesday from 1.30pm to 4.30pm.

Town and Parish Councils

Kim Power, Mayor of Malmesbury noted that there was set to be a Community Day at Malmesbury Town Hall on 15 April, which would be attended by community groups and providers.

Dorothy House Hospice Care

The Area Board received a presentation from Sarah-Jayne Fell (Community Engagement and Volunteer Coordinator) on behalf of Dorothy House Hospice Care. The presentation covered the following matters:

- The work conducted by Dorothy House was outlined, including caring for people in their last 1000 days of getting a terminal diagnosis and aiming to care for people in the community with a complex diagnosis.
- Dorothy House covers 700 square miles with their services, which are broken down into four regions by GP surgeries.
- The role of the Dorothy House Community Care Team was outlined, with it noted that their services had been reviewed from 2020 and CQC rated Outstanding in 2022.
- Sarah-Jayne outlined her role and how an Asset Based Community Development (ABCD) Model is used to use what is strong to fix what is wrong and to create a database that clinical teams can connect to in order support patients and their families. Additionally, as a Volunteer Coordinator the responsibility to recruit, train and maintain volunteers within an area.
- Sarah-Jayne provided her email address should those in attendance want to contact her: Sarah.fell@dorothyhouse-hospice.org.uk

Proposal of Emergency Contact Hubs and their purpose - Helping Resilience in the Community

The Area Board received a presentation from Camella Town (National Power Outage Project Officer) and Chris Manuel (Community Resilience Lead Officer) for a presentation on Proposal of Emergency Contact Hubs and their purpose. The update covered the following points:

- It was outlined that emergency contact hubs were a concept that originated from New Zealand, with it envisaged that every parish and village would have an identified building where they could go to for refuge and information in a national power outage or emergency.
- The communications structure of emergency contact hubs was outlined, with initial information being received by the Devizes Police Headquarters, which in turn be able to feed information back to central government.
- It was noted that community hubs would be ran and owned by the community, building on community knowledge and experience already in place.
- An example of the role that an emergency contact hub would play during a national power outage was provided.
- The benefits of having an emergency hub were outlined,

including but not limited to, that it would allow communities to be part of a national community resilience network; being able to build on current community resilience structures in place and enabling support for vulnerable people.

The next steps of the proposal were outlined, with those interested encouraged to speak with their communities and to get in touch with <u>wiltshireandswindonprepared@wiltshire.gov.uk</u>. Additionally, the team would visit the proposed hub to discuss the hub itself as well as community resilience and training.

Scottish & Southern Electricity Priority Service

The Area Board received a presentation from Melanie Grace on Scottish & Southern Electricity's Priority Service. The presentation covered the following matters:

- Scottish & Southern Electricity run a priority service register for people who might need extra support during a power cut.
- The criteria for being eligible for the register was that you must be over 60 years of age, or have children under the age of 5, or be a person who is reliant on electricity for medical news.
- The register is a free service and allows such individuals to be flagged up in the event of the power cut, therefore allowing SSE to provide support. Examples included sending text updates or even providing mobile phone power banks.
- Those on the register are also provided with support on how they can improve their own resilience.
- SSE also runs a yearly Resilient Communities Fund, which can be applied for by anyone who is looking to provide actions towards community resilience.
- Further information could be found via the following website: https://www.ssen.co.uk/

11 Cost of Living

10

The Chairman noted that a briefing note was included in the agenda pack from Wiltshire Council, which outlined the support that is available to people, including bus fare reductions, cost of living payments and winter fuel payment. It was also noted that a Cost-of-Living Support leaflet, produced by Malmesbury Town Council, Wiltshire Council and other local organisations, would be attached to the minutes.

Local Highways and Footway Improvement Group (LHFIG)

Cllr Elizabeth Threlfall introduced the minutes and recommendations from the LHFIG meeting held on 24 January 2023. Cllr Threlfall encouraged those in attendance to raise issues through the My Wilts App to get them resolved as well as outlining successful work which had taken place through the LHFIG.

After which, it was;

Resolved:

The minutes and recommendations of the Local Highways and Footway Improvement Group meeting held on 24 January 2023 were agreed as a correct record and were signed off.

13 Area Board Funding

The Area Board considered the following applications for funding:

Community Area Grants:

Sailability at Whitefriars aka SatW - £5,000 requested towards Sailability at Whitefriars Quayside Project Phase 2 of a planned upgrade to the pontoon and jetty.

Resolved:

Sailability at Whitefriars aka SatW was awarded £2,500 towards Sailability at Whitefriars Quayside Project Phase 2 of a planned upgrade to the pontoon and jetty.

RENEW Malmesbury CIC - £1,680 requested towards Improvements to community offer at Renew Malmesbury.

Resolved:

RENEW Malmesbury CIC was awarded £1,680 towards Improvements to community offer at Renew Malmesbury.

Malmesbury Cricket Club - £200 requested towards Refurbishment of Ladies Toilets at Malmesbury Cricket Club.

Resolved:

Malmesbury Cricket Club was awarded £200 towards Refurbishment of Ladies Toilets at Malmesbury Cricket Club.

Older and Vulnerable Adults Funding:

Sherston Community Choir - £260 requested towards Sherston Community Choir Music Fund.

Resolved:

Sherston Community Choir was awarded £260 towards Sherston Community Choir Music Fund.

Youth Grants:

The Stay Safe Initiative CIC - £725 towards The 2023 Digital Empowerment Programme.

Resolved:

The Stay Safe Initiative CIC was awarded £725 towards The 2023 Digital Empowerment Programme.

The Last Baguette theatre company CIC - £1,500 towards Arts workshops for young people in Malmesbury in 2023.

Resolved:

Councillor Gavin Grant declared that he was Chair of Trustees for HEALS of Malmesbury, an organisation in which the project would be provided in conjunction with. The funding application was therefore deferred as Councillor Grant was required to not take part in a vote due to his interest and Councillor Chuck Berry was unable to vote due to joining in a hybrid capacity; therefore, leaving Area Board without the minimum required number of voting Members (three) as per the Wiltshire Council Rules of Procedure 12.1.

Previous Grant Uplifts

The Chairman noted that as per the report attached to the agenda, there were three previously awarded grants which could potentially have their funding amounts further uplifted. The Area Board then considered the following funding uplifts:

Sherston Apple Day juicing equipment grant - £349 uplift.

Resolved:

The Sherston Apple Day juicing equipment grant was awarded a £349 grant uplift.

Cross Hayes Preschool Outdoor Shelter - £500 uplift.

Resolved:

The Cross Hayes Preschool Outdoor Shelter grant was awarded a £500 grant uplift.

	RISE Trust - Malmesbury safe space and outreach project - £100 uplift.		
	Resolved:		
	The RISE Trust grant was awarded a £100 grant uplift.		
14	<u>Urgent items</u>		
	There were no urgent items.		
15	Close		
	The date of the next meeting is 6 June 2023.		

Minute Item 11

COST OF LIVING SUPPORT





Page 13

COST OF LIVING SUPPORT IN MALMESBURY

The cost of living crisis means that many of us are finding it difficult to manage rising energy, food and other costs.

Malmesbury Town Council, Wiltshire Council and other local organisations have partnered together to provide a network of support and information to help people cope with the crisis.

WARM SPACES

Reduce your heating bill by spending time in a warm place outside of your home. Many venues have free activities and free refreshments available. At other venues, you can just relax on your own, read, catch up on your phone messages or chat with a friend or two. All are welcoming and friendly. Details of warm spaces available in Malmesbury are shown below:

Mon	Coffee and Conversation 2pm-5pm Library	(All ages) Chat, warm drinks, biscuits, soup, toast, puzzles, board games, toys.
Tues	Rhyme Time 11am-11.30am Library	(Babies & parents/ carers) Songs, rhymes & movement.
	Family Time 11.30am-12.30pm Library	(Babies and parents/ carers) Meet other families, chat, warm drinks, biscuits, books & toys.
	Heat and Eat 12pm-2pm Abbey	(All ages) Chat, soup & bread, tea & coffee. Playroom, but children must be supervised.
	Public Living Room 1.30pm-4.30pm Library	(All ages) Chat, warm drinks and biscuits.
Weds	Malmesbury Luncheon Club 12pm onwards இது பூது	(Over 60s) Two course hot dinner, tea and coffee. Cost £3.50. Phone the Town Hall 01666 822143 for details.

Weds	Heat and Eat 12pm-2pm Abbey	(All ages) Chat, soup & bread, tea & coffee. Playroom, but children must be supervised.
Thurs	Thermal Thursdays 9am-1.30pm United Reformed Church Upper Room, lift or stairs from West St.	(All ages) Hot drinks, toast until 12pm, soup & bread to 1.30pm. Chat, cards, puzzles, dominoes or bring your own craft or laptop to work on.
Fri	Crafts and Games 9.30am-2.30pm The Kings Church	(All ages) Chat, warm drinks, soup and roll at lunchtime. Optional games and crafts. Family friendly, with toys and baby changing facilities.
	Malmesbury Seniors 10am-12pm Burnham Court	(Seniors) Chat, warm drinks, biscuits.
	Rhyme Time 11am-11.30am Library	(Babies & parents/ carers) Songs, rhymes & movement.
	Family Time 11.30am-12.30pm Library	(Babies and parents/ carers) Meet other families, chat, warm drinks, biscuits, books & toys.
	Rise Trust Youth Drop In 6.30pm-8.30pm Town Hall	(Young people/ teens) Old School Room. Drop in for a chat with or without friends and for hot chocolate.
Sat	Saturday Friends 2pm-4pm Riverside Community Centre	(Seniors) First Saturday of the month. Chat, warm drinks, cake and activities.

DON'T FORGET!

The Library, the Activity Zone, the Abbey and Town Hall are already open for many days of the week and you are very welcome to spend time there. Please note most vehicles have ree WiFi available.

HEALS

Help, Empowerment And Local Support - HEALS is a local charity providing practical help for those facing financial hardship and other challenges. Contact HEALS at heals.malmesbury@gmail.com

COMMUNITY FRIDGE (HEALS Project)

Free food, which is available for anyone to take from the fridge, located next to the lift in the Town Hall. This food is approaching its 'use by date' and would otherwise go to landfill, but instead is collected daily by volunteers from the local Aldi and the Co-op.

COMMUNITY WARDROBE (HEALS Project)

Free, donated, clean, warm clothing for adults and children is available on Tuesday mornings 9am to 11.30am at the Riverside Community Centre. To donate clothing, please take it bagged up to the Gloucester Road Co-op and the Town Hall.

MALMESBURY FOODBANK

Need help with food? Then you will need a foodbank voucher from a local agency, such as HEALS, Citizens Advice, schools, churches, housing support officers, health visitors, social services. If you are in financial crisis, call the free helpline, Help through Hardship, on 0808 2082138 to talk confidentially with a trained Citizens Advice adviser. They can help address your crises and provide support. If needed, they'll issue you with a voucher so you can get an emergency food parcel. The foodbank is in the Old School Room, Town Hall (entrance off Market Lane) on Tuesdays 10am to 11.30am and Thursdays 1pm to 2.30pm. For local Foodbank info email: info@malmesburydistrict.foodbank.org.uk or tel:01666 826982

HELP AND ADVICE FROM WILTSHIRE COUNCIL

Tel: 0300 456 0100 or search www.wiltshire.gov.uk for Cost of Living Crisis www.wiltshire.gov.uk/article/6665/Council-tax-benefits-and-financial-support Also look under this section to find other 'Warm Spaces' in Wiltshire.

The Malmesbury Cost of Living Support initiative includes these partners:





















